

**November 2011**

**To: The Parents of children in Year 3**

**Dear Parents**

**SHARING ASSEMBLY: YEAR 3**

**Sharing Assembly this term for your child's year group will be held on:**

**FRIDAY 2 DECEMBER 2011 AT 2.45pm**

**The assembly will last approximately 15-20 minutes, and will be a simple sharing of work and year group experiences.**

**In order to cater for numbers, and meet fire regulations please complete the tear-off slip below, indicating the number of people that wish to attend.**

**It is important that parents arrive BEFORE the time indicated. Due to Data Protection and Safeguarding, no photographs or filming to take place.**

**Thank you for your support.**

**Yours sincerely**

**MARY ST-AMOUR  
Headteacher**



**PORTFIELDS COMBINED SCHOOL  
SHARING ASSEMBLY**

**I would like to attend my child's year group assembly and reserve \_\_\_\_\_ seats**

**Signed: Parent/Guardian**

**Child's Name: Class:**

**Number attending:**