

7 October 2011

Dear Parents

Some items for your attention:

- **Lost Property:** Unfortunately lost property is amassing again. It is now housed in the inner Office. You are very welcome to come in and have a look. Please ask Office Staff for directions. Yet again I have to request that you name all children's clothing and shoes.
- **Mid-day Meals Supervisor vacancy:** We have a vacancy for a Mid-day Meals Supervisor to work from 11.45 am until 1.00pm daily. The successful applicant will be CRB checked. If you are interested, please send in a **hand-written** letter of application, stating why you feel you would be suitable for this role. Please also supply the names, address and e-mail of two referees. Closing date for applications will be Wednesday, 12 October 2011 at noon.

Thank you for your support.

Yours sincerely

MARY ST-AMOUR
Headteacher